

Note:

You are responsible for following the rules of the Ontario Works Program/Ontario Disability Support Program, including honest reporting of all changes in your income, assets and living arrangements.
The Criminal Code of Canada s.s. 380 (1) states that everyone who by deceit, falsehood or other fraudulent means defrauds the public of any property, money or valuable security, is guilty of an offence. The Family Benefits Act, Sec. 19/Ontario Works Act, 1997, Sec. 79/Ontario Disability Support Program Act, 1997, Sec. 59, states that a person who knowingly obtains or receives a benefit/assistance that he/she is not entitled to obtain or receive under the Act and the regulations is guilty of an offence.
If there is sufficient evidence to suspect that fraud, or an offence under social assistance legislation has been committed, the matter may be referred to the police for investigation.

16. Statutory Declaration (complete spousal information if applicable)

1. I, _____ do solemnly declare that I am the Applicant/Recipient (or the person applying on behalf of the Applicant/Recipient) named in this application
2. I, _____ do solemnly declare that I am the spouse of the above mentioned Applicant/Recipient named in this application.
3. I/We have been interviewed by the Ontario Works Administrator or his/her representative or by the Director of the Ontario Disability Support Program Branch of the Ministry of Community and Social Services or his/her representative. I/We understand the eligibility criteria. I/We have supplied the information in this application to the best of my/our knowledge and belief. All statements are true and no information required to be given has been withheld or omitted.
4. For purposes of Ontario Works only, I/we acknowledge that I/we have completed Part 2 of this application and have been provided with a copy.
5. Should assistance be granted or continued on the basis of the information in this application, I/we will notify the administrator, the Director, or his/her representative as the case may be, of any change of circumstances relevant to the assistance provided to me or on my behalf, including any change in circumstances pertaining to my/our assets, income, dependants, living arrangements and participation in Ontario Works activities as set out in the participation agreement(s).
6. I/we acknowledge that the information contained in this application may be used for the purpose of applying for and/or verifying eligibility for assistance under the Ontario Works Act, 1997 or the Ontario Disability Support Program Act, 1997 and for verifying eligibility for benefits under the Family Benefits Act and I/we undertake to provide any additional information that may be requested at that time.
7. I/We make this solemn Declaration conscientiously believing it to be true and knowing that it has the same force and effect as if made under oath by virtue of the Canada Evidence Act.

Declared before me at the _____

Signature/mark of applicant/recipient or person applying on behalf of applicant/recipient

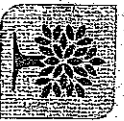
of _____

in the _____ of _____

Signature/mark of spouse where applicable

this _____ day of _____

A Commissioner etc.



London
CANADA

ADVANCE LIST FOR APPLICANTS
FOR ONTARIO WORKS

COPY

Your appointment is on _____

at _____

at 151 Dundas Street 2nd floor (south west corner of Dundas and Richmond in the Market Tower)
(Please note that the Information Session and Verification Interview could take up to 4 hours. If you are late for your appointment, you may be asked to reschedule for a later date)

- You are required to attend the Information Session. Please report directly to the Stonebrook Room in the Resource Center, 2nd floor (across from the elevator).
After the session, please go to the waiting room, 2nd floor - Suite 201 (at the top of the escalator), and check in at the Appointment Window for the verification interview with your caseworker (you do not need to take a number). Should you arrive early for your interview, you may wait in the Waiting Room which opens at 8:00 a.m.

- You have been deferred from the Information Session. Please report directly to the Waiting Room, 2nd floor - Suite 201 (left at the top of the escalator).

If you are married, have a partner or are in a spousal relationship, both you and your partner/spouse must be present for the appointment. Any dependent children 18 years of age or over are also required to attend.

Please bring the following items to your appointment for you and all family members for whom you are applying for benefits. If you are unable to obtain all of these items, please attend your verification interview anyway - but please note that failure to present these items for verification could delay the application process:

- Proof of Date of birth (birth registrations, baptismal certificates, passports, immigration papers, bible records, school records, hospital or military records)
 - Social Insurance Numbers (SIN Cards, CCRA documents)
 - Health Card Number
 - Accommodation Expenses (including rent/lease receipts, mortgage papers, utility receipts, insurance & taxes statements)
 - A list of addresses where you have lived during the past 12 months and the dates you lived at each address
 - Information about all assets (including the current value for bank accounts — past 60 days worth of statements, life insurance policies, investments, trust funds, properties, vehicles, and any other valuables)
 - Information about any income from all sources (received in the past 4 weeks, including the types, dates and gross amounts. You must also provide information about any employment income in the past 6 months, including the date the job started and date of first pay, the date the job ended and date of last pay for each employer)
 - Verification of outstanding debts (including copies of current bills, loans etc)
 - Proof of Citizenship, landed immigrant status, refugee status
 - If you are separated or divorced, bring your Separation Agreement, copy of your Decree Nisi and Decree Absolute or your Divorce Judgment and your Certificate of Divorce.
 - If you are a Widow or Widower, bring letters of probate, proof of death, copy of Will(s), proof of amount of insurance received, proof of disbursements or monies received (receipts to be provided)
 - Verification of school attendance (timetables, attendance reports and report cards)
 - Bring your resume (if you have one)
- If you are unable to attend your verification interview, please call 661-4807 to cancel and/or rebook your appointment.

ONTARIO WORKS

Ontario Works is Social Assistance in Ontario. Ontario Works is intended to help people obtain employment as soon as possible and it respects their dignity, enhances their self esteem and fosters independence, self reliance and community contribution for London.

Under Ontario Works, you are required to take active steps to find work using the shortest route to employment. We can assist you with the necessary steps and offer numerous activities and options to help you find employment and become self sufficient.

We will look together at your employment goal and what Ontario Works options would best support your plan to employment.

YOUR JOB SEARCH RESPONSIBILITIES

You must:

- Look for work and accept any offer of work including full-time, part-time or casual/temporary
- Devote a minimum of 140 hours per month to job search activities
- Inform your caseworker when you find employment
- Track all job search activities and provide proof of your job search efforts to your caseworker